

FILED
JUN 12 2024

Jean Kacynski
DuPage County Clerk

BUDGET AND APPROPRIATION ORDINANCE 24-04

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE OF THE WEST CHICAGO PARK DISTRICT, DUPAGE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF MAY A.D., 2024 AND ENDING ON THE THIRTIETH DAY OF APRIL A.D., 2025.

WHEREAS, the Board of Commissioners of the West Chicago Park District, DuPage County, Illinois cause to be prepared in tentative form a combined Budget and Appropriation Ordinance, and the Secretary of this Board has made the same conveniently available for public inspection for at least thirty days prior to final action thereon; and

WHEREAS, a public hearing was held as to said Budget and Appropriation Ordinance on the Eleventh (11th) day of June 2024 and notice of said hearing was given at least one week prior thereto as required by law, and all other legal requirements have been complied with.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE WEST CHICAGO PARK DISTRICT, DUPAGE COUNTY, AND ILLINOIS AS:
FOLLOWS:**

SECTION 1: That the amounts herein set forth, or so much thereof as may be authorized by law, and as may be needed are herein budgeted and appropriated for the corporate purposes of the West Chicago Park District, DuPage County, Illinois, to defray all necessary expenses of said Park District as specified in Section 2 of this Ordinance for the fiscal year.

SECTION 2: The amounts budgeted and appropriated for each object or purpose is as follows:

I. CORPORATE FUND:

ADMIN:

	Budget:	Appropriation:
Salaries/Wages-Full Time	\$ 232,804.00	\$ 251,428.32
Cont/Ser - Attorney Fees	6,875.00	7,425.00
Cont/Ser - Legal Publications	500.00	540.00
Cont/Ser - Consultants	2,000.00	2,160.00
Cont/Ser Rent Copier and Printers	10,000.00	10,800.00
Cont/Ser Rent Shred Box	250.00	270.00
Cont/Ser - IT Consultants	27,000.00	29,160.00
Cont/Ser - Software Annu Maint	10,050.00	10,854.00
Payroll Processing Fees	30,000.00	32,400.00
Cont/Serv-Misc	1,000.00	1,080.00
Supplies/Materials-Office	2,800.00	3,024.00
Supplies-Finance	1,500.00	1,620.00
HR Supplies & Subscriptions	3,230.00	3,488.40
Utilities-Telephones	4,000.00	4,320.00
Utilities-Water/Sewer	13,000.00	14,040.00
Utilities-Electricity	7,500.00	8,100.00
Utilities-Natural Gas	3,900.00	4,212.00
Insurance Exp.-Health/Medical	135,000.00	145,800.00
Insurance Exp.-Life	1,400.00	1,512.00
Spec. Purp.- Memberships	10,359.00	11,187.72
Conferences Staff & Board	16,903.00	18,255.24
Meetings & Networking	3,665.00	3,958.20
Spec. Purp.-Mileage Reimburse.	1,000.00	1,080.00
Spec. Purp.- Awards/Recognitio	7,400.00	7,992.00
Staff Holiday Event	3,600.00	3,888.00

PARKS:

	Budget:	Appropriation:
Salaries/Wages-Full Time	\$ 380,672.41	\$ 411,126.20
Cont/Serv-Seasonal Labor	339,266.60	\$ 366,407.93
Cont/Serv-Parks Contracts	105,820.80	\$ 114,286.46
Cont. Serv.-Consultants	15,000.00	\$ 16,200.00
Con. Serv.-Rent-Toilets	11,625.00	\$ 12,555.00
Cont. Serv.-Lease/Rent-Equipment	47,586.48	\$ 51,393.40
Con. Serv.-Refuse Removal	1,400.00	\$ 1,512.00
Con. Serv.-Refuse Removal-Haz.	950.50	\$ 1,026.54
Con. Serv.-License/Insp. Fees	28,107.76	\$ 30,356.38
Supplies/Materials-Personnel	5,378.00	\$ 5,808.24
Supplies/Materials-Ice Control	7,095.80	\$ 7,663.46
Supplies/Materials-Safety	3,387.60	\$ 3,658.61
Supplies/Materials-Buildings	5,799.00	\$ 6,262.92
Supplies/Materials-Janitorial	4,767.05	\$ 5,148.41
Supplies/Materials-Chemicals	11,149.77	\$ 12,041.75
Supplies/Materials-Veh./Mach.	3,276.73	\$ 3,538.87
Supplies/Materials-Fuel/Oil	64,788.00	\$ 69,971.04
Supplies/Materials-Tools/Hdw.	12,047.63	\$ 13,011.44

Supplies/Materials-Landscape	19,839.90	\$	21,427.09
Supplies/Materials-Signs	1,625.00	\$	1,755.00
Supplies/Materials-Conservation	41,759.09	\$	45,099.82
Repairs/Maint.-Buildings	36,210.00	\$	39,106.80
Repairs/Maint.-Veh./Machines	27,160.00	\$	29,332.80
Repairs/Maint.-Playgrounds	16,192.25	\$	17,487.63
Repairs/Maint.-Equipment	18,674.13	\$	20,168.06
TOTAL CORPORATE FUND:	\$ 1,745,315.50	\$	1,884,940.74

II. RECREATION FUND:**A. ADMIN:**

	Budget:	Appropriation:
Salaries/Wages-Full Time	\$ 536,328.53	\$ 563,144.96
Salaries/Wages-Part Time-Reg.	\$25,025.00	\$ 26,276.25
Wages-General Rental	\$2,842.00	\$ 2,984.10
Wages-General Training	\$5,000.00	\$ 5,250.00
Wages-Concessions	\$1,966.00	\$ 2,064.30
Cont/Ser - Attorney Fees	\$6,875.00	\$ 7,218.75
Cont/Ser - Legal Publications	\$600.00	\$ 630.00
Cont/Ser - Subscriptions	\$1,589.00	\$ 1,668.45
Cont/Ser - Rent - Copier & Printers	\$10,000.00	\$ 10,500.00
Cont/Ser - Rent-Toilets	\$11,625.00	\$ 12,206.25
Cont/Ser - Postage Meter	\$600.00	\$ 630.00
Cont/Ser - IT Consultants	\$27,000.00	\$ 28,350.00
Cont/Ser - Software Annu Maint	\$10,050.00	\$ 10,552.50
Cont/Ser - Alarm Monitorinf Serv	\$14,981.76	\$ 15,730.85
Cont/Ser - License Fee	\$500.00	\$ 525.00
Cont/Ser - Employ. Assist. Pr.	\$700.00	\$ 735.00
Cont/Ser - Employ. Test./Physicals	\$1,200.00	\$ 1,260.00
Cont/Serv-Crim Checks	\$3,500.00	\$ 3,675.00
Supplies/Materials-Office	\$3,500.00	\$ 3,675.00
Supplies/Materials-Off. Post.	\$1,600.00	\$ 1,680.00
Supplies - Promo Postage	\$37,195.00	\$ 39,054.75
Supplies-Hardware	\$12,990.00	\$ 13,639.50
First Aid Supplies-ALL	\$6,197.99	\$ 6,507.89
Supp/Mat-Athletic Fields	\$17,714.00	\$ 18,599.70
Supplies-Core Concessions	\$1,386.56	\$ 1,455.89
Utilities-Telephones	\$3,800.00	\$ 3,990.00
Utilities-Water/Sewer	\$13,000.00	\$ 13,650.00
Utilities-Electricity	\$7,000.00	\$ 7,350.00
Utilities-Natural Gas	\$3,900.00	\$ 4,095.00
Insurance Exp.-Medical	\$170,000.00	\$ 178,500.00
Insurance Exp.-Life	\$1,400.00	\$ 1,470.00
Repairs/Maint.-Ath. Facilities	\$24,350.00	\$ 25,567.50
Repairs/Maint.-Landscape	\$4,000.00	\$ 4,200.00
Spec. Purp.-Membership	\$10,209.00	\$ 10,719.45
Conferences Staff & Board	\$16,903.00	\$ 17,748.15
Staff CE, Training & Prof Development	\$7,090.00	\$ 7,444.50
Meetings & Networking	\$3,665.00	\$ 3,848.25
Spec. Purp.-Mileage Reimburse.	\$1,000.00	\$ 1,050.00
Spec. Purp.-Awards/Recognition	\$7,400.00	\$ 7,770.00
Spec. Purp.-Annual Golf Outing	\$500.00	\$ 525.00
Employee Discount-Programs and Facilities	\$1,000.00	\$ 1,050.00
Employee Logowear	\$3,075.00	\$ 3,228.75
Spec. Purp.-Bank Serv Fees	\$600.00	\$ 630.00
Spec. Purp.-Cash Over and Short	\$1,000.00	\$ 1,050.00
Spec. Purp.-Credit Card Fees	\$36,000.00	\$ 37,800.00

Media Marketing	\$5,395.00	\$	5,664.75
Branding/Signage	\$11,012.00	\$	11,562.60
Public Realtions Events Supplies	\$14,031.00	\$	14,732.55
Promotional Materials & PR	\$18,270.00	\$	19,183.50
Debt Retirement-Notes Payable	\$5,000.00	\$	5,250.00
Marketing Design and Print	\$5,450.00	\$	5,722.50
Spec Purp-Sales Tax	\$750.00	\$	787.50
TOTAL RECREATION ADMIN:	\$	1,116,765.84	\$ 1,172,604.13

	Budget:		Appropriation:	
B. GENERAL PROGRAMMING				
Wages	\$191,201.18	\$	210,321.30	
Contractual	\$85,987.04		94,585.74	
Supplies	\$37,713.52		41,484.87	
Awards	\$990.00		1,089.00	
TOTAL GENERAL PROGRAMMING:	<u>\$ 315,891.74</u>	<u>\$</u>	<u>347,480.91</u>	

C. FACILITIES				
ARC CENTER:				
Wages-Customer Service Staff	\$ 164,746.18	\$	181,220.80	
Wages-Childcare	38,288.03		42,116.83	
Wages-ARC Programs	76,534.50		84,187.95	
Wages-Building Supervisor	20,056.24		22,061.86	
Maintenance Agreements	59,652.69		65,617.96	
Refuse Disposal	840.40		924.44	
Cont/Serv-Custodial	146,064.00		160,670.40	
Cont/Serv-Alarms	13,428.36		14,771.20	
Cont/Serv- Contracted Repairs	38,803.00		42,683.30	
Cont/Serv- ARC Programs- fitness classes	287.76		316.54	
Supplies/Materials-Personnel	1,030.00		1,133.00	
Supplies/Materials-Janitorial	9,024.23		9,926.65	
Supplies/Materials Facility Equipment	8,753.44		9,628.78	
ARC Childcare Supplies	1,000.00		1,100.00	
Supplies-ARC Programs	7,959.92		8,755.91	
Telephones	17,950.00		19,745.00	
Water & Sewer	9,750.00		10,725.00	
Utilities-Electricity	70,000.00		77,000.00	
Natural Gas	10,000.00		11,000.00	
R&M Buildings	22,882.52		25,170.77	
TOTAL ARC CENTER:	<u>\$ 717,051.27</u>	<u>\$</u>	<u>788,756.40</u>	

TURTLE SPLASH:				
Wages-Supervisors	\$ 22,571.00	\$	24,828.10	
Wages-Lifeguards	140,610.13		154,671.14	
Wages-Admissions	16,466.00		18,112.60	
Wages-Deck Attendant	10,962.00		12,058.20	
Wages-Facility Maintenance	680.00		748.00	
Wages-Aquatic Programs	9,007.00		9,907.70	
Wages-General Training	22,568.00		24,824.80	
Cont/Serv-Custodial	2,000.00		2,200.00	
Cont. Serv.-Alarm Monitoring	3,750.00		4,125.00	
Cont.- Lifeguard Certifications	2,625.00		2,887.50	
Cont. Serv.-Aquatic Inspections	1,709.00		1,879.90	
Cont Serv-Lifeguard Audits	4,250.00		4,675.00	
Cont/Serv-Pool Open/Close	13,507.00		14,857.70	
Cont Serv-Preseason Training	1,800.00		1,980.00	

	Budget:	Appropriation:
Aquatic Mgr/Staff Office Supplies	150.00	165.00
Computer	850.00	935.00
Admissions Merchandise Supplies	659.75	725.73
Staff Uniforms	5,967.50	6,564.25
Aquatic Safety Supplies	2,000.00	2,200.00
Supp./Mater.-Janitorial	1,500.00	1,650.00
Supp./Mater.-Chemicals	20,000.00	22,000.00
Supp./Mater.-Operational	2,098.50	2,308.35
Supplies Aquatic Programs	1,289.40	1,418.34
Utilities-Telephone	2,600.00	2,860.00
Utilities-Water/Sewer	65,000.00	71,500.00
Utilities-Electricity	30,000.00	33,000.00
Utilities-Natural Gas	18,500.00	20,350.00
Repairs/Maintenance-Buildings	42,001.50	46,201.65
Repairs/Maintenance-Equipment	65,849.00	72,433.90
Repairs/Maint.-Slides	2,500.00	2,750.00
Awards/Recognition	930.00	1,023.00
TOTAL TURTLE SPLASH:	\$514,400.78	\$ 565,840.86
ZONE 250:		
Wages-Rentals	\$ 1,736.00	\$ 1,909.60
Cont/Ser - Maintenance	12,428.50	13,671.35
Refuse Disposal	5,000.00	5,500.00
Cont/Serv-Custodial	8,000.00	8,800.00
Cont/Ser - Alarm Monitor. Ser.	4,588.32	5,047.15
Supplies/Materials-Janitorial	1,410.48	1,551.53
Supplies/Materials Facility Equipment	1,000.00	1,100.00
Utilities-Water/Sewer	2,200.00	2,420.00
Utilities-Electricity	22,500.00	24,750.00
Utilities-Natural Gas	3,300.00	3,630.00
Repairs/Maint.-Buildings	1,600.00	1,760.00
Repairs/Maint.-Equipment	15,000.00	16,500.00
TOTAL ZONE 250:	\$ 78,763.30	\$ 70,139.63
TOTAL FACILITIES	\$ 1,310,215.35	\$ 1,424,736.89
TOTAL RECREATION FUND:	\$ 2,742,872.93	\$ 2,944,821.93
III. LIGHTING & PAVING & FUND		
Paving	\$4,000.00	\$4,800.00
TOTAL LIGHTING & PAVING & FUND:	\$4,000.00	\$4,800.00
IV. IMRF FUND		
IMRF Employer	\$53,702.00	\$64,442.40
TOTAL IMRF FUND:	\$53,702.00	\$64,442.40

	Budget:	Appropriation:
V. FICA FUND		
FICA/Medicare Employer	\$ 146,856.00	\$176,227.20
TOTAL FICA/MEDICARE FUND:	\$ 146,856.00	\$ 176,227.20
VI. LIABILITY INSURANCE		
General and Worker's Comp	\$ 56,000.00	\$60,480.00
Unemployment	10,000.00	\$30,000.00
TOTAL LIABILITY INSURANCE FUND:	\$ 66,000.00	\$ 90,480.00
VII. AUDIT		
Audit Service Expense	\$ 20,500.00	\$22,140.00
TOTAL AUDIT FUND:	\$ 20,500.00	\$ 22,140.00
VIII. WDSRA		
Salaries/Wages	\$ 29,219.89	\$ 29,219.89
Toilet Rental ADA	14,000.00	\$ 14,000.00
Program Room Use	25,000.00	\$ 25,000.00
Inclusion Costs	30,000.00	\$ 30,000.00
R&M-Landscaping	18,000.00	\$ 18,000.00
Capital Projects ADA	150,734.96	\$ 150,734.96
WDSRA Operations	211,286.67	201,000.00
Transfer to IPDLAF Capital	211,286.67	201,000.00
TOTAL WDSRA FUND:	\$ 689,528.19	\$ 668,954.85
VIII. DEBT RETIREMENT		
Attorney Fees (incl Closing)	\$ 134,800.00	\$ 145,584.00
Bond Principal Payments	1,590,000.00	1,717,200.00
Bond Interest Payments	1,071,571.19	1,157,296.89
Bond Registrar Fees	5,400.00	5,832.00
TOTAL DEBT RETIREMENT:	\$ 2,801,771.19	\$ 2,880,328.89
X. CAPITAL PROJECTS		
Planning Consultants	\$ 60,000.00	\$ 64,800.00
Repairs/Maint - ARC Center	29,500.00	31,860.00
Repairs/Maint.-Landscape	50,300.00	54,324.00
Repairs/Maint.-Pavillions	26,620.00	28,749.60
Capital-Turtle Splash	115,000.00	138,000.00
Vehicle Acquisition	133,724.32	160,469.18
Capital-Building Improvements	73,000.00	87,600.00
TOTAL CAPITAL:	\$ 488,144.32	\$ 565,802.78

	Budget:	Appropriation:
TOTAL FUNDS 30 - 90	<u>\$4,270,501.70</u>	<u>\$ 4,468,376.12</u>
TOTAL ALL FUNDS:	<u>\$ 8,758,690.13</u>	<u>\$ 9,298,138.79</u>

SECTION 3: As part of the annual budget, it is stated:

- A. That the total cash and investments on hand at the beginning of the fiscal year is \$6,132,268.72 and that the cash and investments on hand for each fund is as follows:

Corporate Fund	\$1,287,943
Recreation Fund	1,183,197
Lighting and Paving Fund	3,783
I.M.R.F. Fund	146,294
Social Security Fund	19,108
Liability Insurance	84,621
Audit Fund	12,264
Special Recreation Fund	783,349
Bond Funds	733,673
Capital Projects Fund	1,878,037

- B. That the estimated cash expected to be received during the fiscal year from all sources other than Personal Property Replacement Taxes is \$7,679,169.00
- C. That the estimated cash expected to be received during the fiscal year from Personal Property Replacement Taxes is \$490,000.00.
- D. That the estimated expenditures contemplated for the fiscal year in all accounts are \$8,758,390.12.
- E. That the estimated cash expected to be on hand at the end of the fiscal year from all funds are \$5,542,747.60

SECTION 4: That all sums of money not needed for immediate specific purposes, may be invested in interest bearing obligations of the United States or of the State of Illinois, including savings accounts and savings certificates of deposit of any State or National Bank, provided that they are fully insured by the Federal Deposit Insurance Corporation.

SECTION 5: That the receipts and revenue of the West Chicago Park District derived from sources other than taxation and not specifically appropriated, and all unexpected balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied shall constitute the General Fund and shall first be placed

to the credit of such fund.

SECTION 6: This ordinance shall be in full force and effect from and after its passage and approval, as required by law.

ADOPTED THIS 11th day of June 2024 pursuant to a roll call vote as follows:

AYES: 5

NAYS: 0

ABSENT: 0

WEST CHICAGO PARK DISTRICT



President

ATTESTED:



Secretary

FILED

JUN 12 2024


DuPage County Clerk

CHIEF FISCAL OFFICER'S CERTIFICATION OF ESTIMATED REVENUE
FOR THE WEST CHICAGO PARK DISTRICT
DUPAGE COUNTY, ILLINOIS

FILED
JUN 12 2024

Jean Kaczmarek
DuPage County Clerk

I, BRIAN HUEY, do hereby certify as follows:

- 1 I am the chief fiscal officer of the West Chicago Park District, DuPage County, Illinois
- 2 I estimate the revenue, by source, of said district for the fiscal year beginning May 1, 2024 and ending April 30, 2025 to be as follows:

SOURCE	AMOUNT	
Real Estate Taxes (current)	\$	4,667,041.15
Fees and Charges for Services and Programs		1,898,237.85
Bond Issue Proceeds		923,575.00
Personal Property Replacement Taxes		490,000.00
Reimbursed Expenses		28,000.00
Donations and Sponsorships		43,500.00
Interest from Investments		118,815.00
TOTAL:	\$	8,169,169.00

Brian Huey

Treasurer, West Chicago Park District
June 11, 2024

SEAL:

FILED
JUN 12 2024
Jean Kacynski
DuPage County Clerk

CERTIFICATION

State of Illinois)
)
County of DuPage)

I, GINA RADUN, do hereby certify that I am the duly appointed and qualified Secretary and keeper of the records and corporate seal of the West Chicago Park District, a municipal corporation, and that the attached copy of the Ordinance, entitled "Budget and Appropriation Ordinance 24-04" of the West Chicago Park District for the fiscal year, beginning May 1, 2024 and ending April 30, 2025, is a true and correct copy of said Ordinance duly adopted at a meeting of the Board of Commissioners of the West Chicago Park District on the 11th day of June, 2024, and that said Ordinance is now in full force and effect.

I do further certify that a Public Hearing was held as to said Budget and Appropriation Ordinance at a meeting of the Board of Commissioners on the 11th day of June, 2024 following a notice of Public Hearing given in the Daily Herald on May 4th, 2024 said hearing falling after the thirty (30) day public inspection period.

IN WITNESS WHEREOF, I have affixed my name as Secretary and have caused the corporate seal of the said corporation to be hereunto affixed this 11th day of June, 2024.



Secretary, West Chicago Park District

SEAL:

FILED

JUN 12 2024

Jean Kacagnant
DuPage County Clerk

**LEGAL NOTICE
WEST CHICAGO PARK DISTRICT
NOTICE OF PUBLIC INSPECTION AND HEARING**

Notice is hereby given by the Board of Commissioners of the West Chicago Park District that a tentative Budget and Appropriations Ordinance for said Park District for the fiscal year beginning May 1st, 2024 and ending April 30th, 2025, will be available for public inspection on the West Chicago Park District website at www.we-goparks.org from May 11th through June 10th, 2024. A paper copy is also available during the inspection period by calling Leslie Hoffmann, Superintendent of Finance at 630-231-9474 or emailing gminchev@we-goparks.org. On June 11th, 2024 there shall be a public hearing on said Budget and Appropriations Ordinance beginning at 6:00 p.m. at the West Chicago Park District ARC Center, 201 W. National Street, West Chicago, IL 60185.

Dated this 9th day of May 2024

Gina Radun, Secretary
West Chicago Park District

LEGAL NOTICE
WEST CHICAGO PARK DISTRICT
NOTICE OF PUBLIC INSPECTION AND HEARING
Notice is hereby given by the Board of Commissioners of the West Chicago Park District that a Tentative Budget and Appropriations Ordinance for said Park District for the fiscal year beginning May 1st, 2024 and ending April 30th, 2025, will be available for public inspection on the West Chicago Park District website at www.wc-parks.org from May 11th through June 10th, 2024. A paper copy is also available during the inspection period by calling Gerardo Minchev, Superintendent of Finance at 430.231.9474 or emailing gminchev@wc-parks.org. On June 11th, 2024 there shall be a public hearing on said Budget and Appropriations Ordinance beginning at 6:00 a.m. at the West Chicago Park District Civic Center, 201 W. National Street, West Chicago, IL 60185.
Dated this 9th day of May 2024.
Gino Radum, Secretary, West Chicago Park District
Published in Daily Herald May 4, 2024 (4615432)

FILED
JUN 12 2024
Jean Kaczmarski
DuPage County Clerk

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

DuPage County Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **DuPage County DAILY HERALD**. That said **DuPage County DAILY HERALD** is a secular newspaper, published in Naperville, DuPage County, State of Illinois, and has been in general circulation daily throughout DuPage County, continuously for more than 50 weeks prior to the first Publication of the attached notice, and a newspaper as defined by 715 ILCS 5/5.

I further certify that the **DuPage County DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 05/04/2024 in said **DuPage County DAILY HERALD**. This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

BY *Daula Baltz*
Designee of the Publisher of the Daily Herald

Control # 4615432

