

EMPLOYMENT OPPORTUNITY



Non-Exempt, Part-Time Pool Supervisor (18+ Years Old)

Location: West Chicago Park District - Turtle Splash Water Park

Department: Recreation

Salary Range: \$17.00-\$19.25 per Hour

Start Date: Interviews Held in February-March 2025; May 2025 Start Date

Contact: Heather Kairys, Recreation Supervisor

(E: hkairys@we-goparks.org; Ph: 630-231-9474 x104)

General Description:

Under the direction and supervision of the Recreation Supervisor, the Pool Supervisor is responsible for performing a variety of duties to prepare Turtle Splash Water Park for the demands of the present group and supervising all aquatic staff. The Pool Supervisor is required to run daily training sessions, during which the Lifeguards and Deck Attendants are to demonstrate knowledge or ability to perform work activities. The Pool Supervisor is required to complete daily inspection paperwork. Strong leadership and management skills are a must. A Pool Supervisor is responsible for following and carrying out all of the workplace expectations and policies of the West Chicago Park District.

Essential Duties & Responsibilities:

- Supervise Aquatic Facility Staff including Lifeguards, Deck Attendants, Swim Instructors, Admissions Staff, and Assistant Pool Supervisors
- Lead and Conduct In-Service Trainings
- Oversee Facility Open and Closing Procedures
- Document and Report Incidents
- Maintain Equipment and Inventory
- Observe Swimmers
- Enforce Rules to Prevent Accidents
- Respond in Case of Emergency
- Provide High Quality Customer Service in a Professional Manner
- Complete Light Custodial Duties to Maintain Cleanliness and Safety

Education & Qualifications:

(* - Training Provided by the West Chicago Park District Upon Hire)

- Minimum Age: 18
- CPR/AED/First Aid Certification for Professional Rescuer*
- StarGuard Elite Certification Course and Lifeguard Training Program*
- Attend ALL Swim Instructor, Lifeguard, and Deck Attendant Trainings*
- Complete OSHA/Fire Extinguisher Training*
- Must have Valid Driver's License OR Reliable Transportation
- Must be Able to Pass Background Check
- Must have Ability to Respond Appropriately in Emergency Situations
- Must be able to Work a Flexible Schedule including Days, Evenings, Weekends, and Holidays

Benefits

- Complimentary ARC Center Fitness Membership
- Complimentary Turtle Splash Water Park Splash Pass (Seasonal)

Employment with the West Chicago Park District is subject to the operation of Turtle Splash Water Park. This is not necessarily an exhaustive list of all responsibilities, skills, duties, requirements, and effects of working conditions associated with the job. While this is intended to be an accurate reflection of the current job, management reserves the right to revise the job when circumstances change: e.g., emergencies, rush jobs, changes in personnel, workload, technological development, etc.

To apply, please print a job application from our website: www.we-goparks.org, email hkairys@we-goparks.org, or fax 630-231-2352.